

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE MINUTES
AUGUST 24, 2010

The Public Property/Technology Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Lancaster, WI Room 266, on Wednesday, August 24, 2010 at 9:00 a.m. pursuant to the adjournment of the July 28, 2010 meeting.

The meeting was called to order by Chair Larry Wolf, John Patcle, seconded by Dwight Nelson, moved that the meeting was in compliance with the open meeting law. Motion carried.

The following committee members were present: Larry Wolf, Don Splinter, Dwight Nelson, John Beinborn, Carol Beals. Lester Jantzen and Vern Lewison were excused. John Patcle, County Board Chair was also present.

Dwight Nelson, seconded by Don Splinter, made a motion to approve the agenda as presented.

Don Splinter, seconded by John Beinborn, made a motion to approve the minutes of July 28, 2010 meeting. Motions carried.

Maintenance: Mark Udelhofen, Courthouse Maintenance, left a report for the committee that everything is going smooth. No leaks in dome to report, he is waiting for a quote to fix a seal on the garage door in the sally-port for the Focus on Energy Project. John Patcle informed the committee that Judge Van de Hey had been working with Mark to hang more historical pictures in the Courthouse were needed. John wanted to inform the committee that he had told them they could go ahead and hang these pictures where appropriate.

Brenda Halverson, Administration Building Maintenance, informed the committee that she had been doing some touch up painting around the building, and would like to paint the downspouts outside the building and yellow safety pillars in the back of the building. The Health Department is in the process of having the generator installed that will back up of their computers/phones, and vaccine refrigerators in case of an emergency. Installation will probably take about three weeks. Elevators were inspected, company will let us know if we need to do any upgrades. They have used the new square stripper scrubber and like how it works.

Correspondence: John Patcle wanted to inform the committee that the new IT Technician, Dana Andrews, had taken some fair pictures to view if anyone was interested, they could contact Dana.

Insurance: Marty Malloy, A.J.Gallagher & Company. Marty reported that our experience rate will drop from .88 to .73; this is very good because this will mean a reduction in premium. Claims look good, no surprises, no loss of time, the highway employee is back at work and his loss of time will not go against Grant County because someone else was at fault for the accident.

Randy Peterson, TRICOR, told the committee all claims were closed at this time, there was nothing new to report.

Larry Bowden and Bart Straka, TRICOR, reported that the meetings that are being held on the new health insurance concept have been going well. Each meeting that was held the participants respond with more questions and concerns, slowly the information is getting out and being comprehended.

Focus on Energy: Jennifer Everhart is working on lining up the training for our area. The committee discussed concerns about preventative maintenance on a yearly basis for all the county buildings is where they feel the county needs to start.

Flag: Geise have not come to make their assessment of the Courthouse lighting on the roof. Clerk was instructed to contact the Historical Society or WI Room at the UW of Platteville to compile more information as to the requirements of the State Historical Register that the Courthouse has been registered in since October 19, 1978.

Sheriff Roof: The Sheriff Department roof that was damaged by hail was discussed. The Insurance Company will only allow \$30,000 toward the damages; it will take \$60,000 to replace a full roof with shingles. The company (Certainty) who previously roofed the Sheriff Department has offered a settlement of an undetermined amount if the Sheriff Department signs off on a Class Action suite. The committee directed Chief Deputy Jack Johnson to work with JoAnn Millhouse, Corp Counsel, to see if the County could recoup at least half of the damages through this law suit action. They also directed Jack Johnson to look into other roofing alternatives such as a seamless metal roof. It was suggested by Carol Beals to contact Orchard Manor about their roof, if the county could find a vendor to put a roof on both buildings there may be a discount. Dwight Nelson, seconded by John Beinborn, made a motion directing Jack Johnson, Chief Deputy Sheriff, to send the information to JoAnn Millhouse, Corporation Counsel, regarding the damaged roof and to review the possibility of proceeding with the Class Action Suit to try to recoup half of the damages from the roofing company to the Sheriff Department roof. Motion carried.

Vehicles: Dwight Nelson, seconded by Don Splinter, made a motion to direct Dave Lambert, Highway Commissioner, to contact Wisconsin Surplus to sell the 2005 Ford Taurus for the Highway Department, which is not road worthy for any other person. Motion carried.

CGI Communication Agreement: No action taken at this time, Jeff Anderson, IT Director would like to talk with the Ron Brisbois, Economic Development, before going forward on this project.

2011 IT Requests: Jeff Anderson, IT Director presented the technology requests from the Departments as follows:

1. Social Services
 - Requested from home committee
 - New Desktop Computer(s) 3 [813]

Requested: \$3,300

Approved: \$3,300

TOTAL REQUESTED: \$3,300

TOTAL APPROVED: \$3,300

2. Register of Deeds

- Requested from home committee
 - New Desktop Computer(s) 1 [813]

Requested: \$1,100

Approved: \$1,100

TOTAL REQUESTED: \$1,100

TOTAL APPROVED: \$1,100

3. District Attorney

- Requested from home committee
 - New Fax Machine 1 [813]

Requested: \$450

Approved: \$450

TOTAL REQUESTED: \$450

TOTAL APPROVED: \$450

4. Zoning & Sanitation

- Requested from home committee
 - Service Contracts/Software
 - GCS software updates & technical support [240]

Requested: \$3,260

Approved: \$3,260

- New Desktop Computer(s) 1 [813]

Requested: \$1,100

Approved: \$1,100

TOTAL REQUESTED: \$4,360

TOTAL APPROVED: \$4,360

5. Finance Department

- Requested from home committee
 - Service Contracts/Software
 - ACS Special Programming for 2010 W-2 forms [240]
- Springbrook Software (2nd payment due 30June11) [813]
- Springbrook software travel [813]
- Springbrook software maintenance & technical support [240]
- New Printer 1 [813]

Requested: \$1,500

Approved: \$1,500

Requested: \$72,430

Approved: \$72,430

Requested: \$9,500

Approved: \$9,500

Requested: \$2,305

Approved: \$2,305

Requested: \$600
Approved: \$600

TOTAL REQUESTED: \$86,335.00
TOTAL APPROVED: \$86,335.00

6. Health

- Requested from home committee
 - New Desktop Computer(s) 2 [813]

Requested: \$2,200
Approved: \$2,200

- New Tablet Computer(s) 2 [813]

Requested: \$3,600
Approved: \$3,600

TOTAL REQUESTED: \$5,800
TOTAL APPROVED: \$5,800

7. UW-Extension

- Requested from home committee
 - New Laptop Computer(s) 1 [813]

Requested: \$1,500
Approved: \$1,500

- New Printer(s) 1 [813]

Requested: \$750
Approved: \$750

- New Projector(s) 1 [813]

Requested: \$987
Approved: \$987

TOTAL REQUESTED: \$3,237
TOTAL APPROVED: \$3,237

8. Treasurer

- Requested from home committee
 - GCS software updates & technical support (includes Tax Lister office) [240]

Requested: \$12,820
Approved: \$12,820

TOTAL REQUESTED: \$12,820
TOTAL APPROVED: \$12,820

9. County Clerk

- Requested from home committee
 - Portable Phone Headset 1 [813]

Requested: \$250

Approved: \$250

Requested: \$800
Approved: \$400

- New Printer(s) 2 [813]

TOTAL REQUESTED: \$1,050
TOTAL APPROVED: \$ 650

10. Sheriff's Office

- Requested from home committee
 - New Desktop Computer(s) 2 [813]

Requested: \$2,200
Approved: \$2,200

- New Laptop Computer(s) 1 [813]

Requested: \$1,500
Approved: \$1,500

TOTAL REQUESTED: \$3,700
TOTAL APPROVED: \$3,700

11. IT

- Backup software
 - **Total to be backed up:**
 - 12 servers [813]
 - \$10,788
 - **Total Support**
 - 10 servers [240]
 - \$2,157.60
 - **Total cost for backup software: \$12,945.60**
- Barracuda renewal (Due August 2011) [240]
 - **\$1,228.89**
- Switches for Social Services 3 [813]
 - **\$7,500**
- Switch for UW-Extension 1 [813]
 - **\$2,500**
- Cisco Smartnet renewal (Due January 2011) [240]
 - **\$1,040.28**
- Website hosted by State (\$65 due monthly coming from County Clerk's budget) [240]
 - **\$780**
- Miscellaneous Supplies [813]
 - **\$2,000**
- Battery Backups 2 [813]

- **\$923.76**
- Additional Email addresses [813]
 - \$42.03ea.
 - 20
 - **\$840.60**
- Additional Office Licenses [813]
 - \$316.41ea.
 - 5
 - **\$1,582.05**
- Additional Windows Licenses [813]
 - \$116.57ea.
 - 5
 - **\$582.85**

TOTAL REQUESTED:	\$31,927.03
TOTAL APPROVED:	<u>\$31,927.03</u>
TOTAL	\$153,699.03

- **TOTAL REQUESTED: \$154,076.03 was approved (via some minor changes in prices during purchasing.)**

The following are approximate values for each item:

\$1,100 HP Desktop Computer

\$1,500 HP Laptop

\$400 B&W Laser Printer

The approximate cost per machine (2011)

\$733.00 Computer with 19" LCD Monitor

\$316.41 Microsoft Office (Word, Excel, PowerPoint, Etc.)

\$1,049.41 Total Approximate Cost

Last year's cost per machine (2010)

\$635.98 Computer with 19" LCD Monitor

\$301.34 Microsoft Office (Word, Excel, PowerPoint, Etc.)

\$937.32 Total Cost

Cost per machine two years ago (2009)

\$623.37 Computer with 19" LCD Monitor

\$297.38 Microsoft Office (Word, Excel, PowerPoint, Etc.)

\$920.75 Total Cost

Don Splinter, seconded by Carol Beals, made a motion to approve the 2011 IT requests per Grant County Departments not to exceed the amount of \$152,339.03 and to keep moving forward to keep updating the requests and combining purchases for discounts were possible. Motion carried.

NOTE: When the committee stated to review the 2011 Public Property Requests it was found that some departments had combined some of their technology requests with the general requests. A short

intermission was taken to correct this issue. The committee wanted to keep all the technology requests in the IT Budget and General request in the Public Property Budget. Jeff Anderson, IT Director, recalculated the IT requests so it was uniform to begin the new budget cycle. Jeff added the electronic requests from the Extension Office into his budget line item.

Larry Wolf, Chair called the meeting back to order and Jeff Anderson resubmitted his IT requests with some minor changes and additions from the Extension Office requests. Don Splinter, seconded by Dwight Nelson, made a motion to approve the amended 2011 IT request per Grant County Departments not to exceed the amount of \$154,076.03 and to keep moving forward to keep updating the requests and combining purchases for discount were possible. Motion carried.

General 2011 Public Property Request as follows:

Clerk of Court—Diane Perkins, Clerk of Court, (Per Judge VandeHey), Branch I Jury Room	
Microwave Oven	\$100.00

Diane Perkins, Clerk of Court, (Per Judge VandeHey), Branch I Courtroom	
18 Seat Cushions for jury box chairs @ \$20.00 each	\$360.00
TOTAL	\$460.00

John Beinborn, seconded by Carol Beals, made a motion to approve the 2011 Public Property requests for Clerk of Court. Motion carried.

Extension—Ted Bay, Extension Office Manager. Requested a LCD Projector for \$987.00 and a Color Printer for \$749.00. Don Splinter, seconded by John Beinborn, made a motion to add these requests totally \$1736.00 into the IT 2011 requests so electronic requests stay in the IT Budget. Motion carried.
NOTE: See above in IT 2011 requests.

District Attorney, Lisa Riniker.

One Office Chair for Jane Reed	TOTAL	\$224.99
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John Beinborn, seconded by Dwight Nelson, made a motion to approve the 2011 Public Property request for the District Attorney Office. Motion carried.

Health Department—Deb Udelhoven,

2 Lateral 2 drawer file cabinets	TOTAL	\$597.00
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John Patcle, seconded by Dwight Nelson, made a motion to approve the 2011 Public Property request for the Health Department. Motion carried.

County Clerk, Linda K. Gebhard.

Postage Meter – Administration Building Lease	\$1,984.00
Copier—Land Conservation Lease	\$1,301.44
Postage Meter—Health Department Lease	<u>\$420.00</u>
TOTAL	\$3,705.44

Fairgrounds—Dolores Schwantes.

Focus on Energy Building upgrade	
Update lights and bulbs as needed to energy efficiency.	\$2,500.00
 Road Care	 \$5000.00
 Gravel and Fines, gravel for roads and fines for buildings	 \$1000.00
 Replace 12"x 2 x 12 foot garage door	 <u>\$1100.00</u>
TOTAL	\$9600.00

John Patcle, seconded by Dwight Nelson made a motion to approve the 2011 Public Property request for the Fair. Motion carried.

Youth and Ag Building – Joe Lolwing.

Focus on Energy Building upgrade, upgrade lights for energy efficiency.	\$5000.00
 Three Electric Refrigerators, at \$85.00 apiece. Education Exchange Program from Hermesen's in Bloomington.	 \$255.00
 Two Electric Range Stove, at \$85.00. Education Exchange Program from Hermesen's in Bloomington.	 \$170.00
 Washer and Dryer, at \$20.00 apiece, (to keep 3 rd year). Education Exchange Program from Hermesen's in Bloomington.	 \$40.00
 Five Tables plus shipping—from Nation Business Furniture.	 <u>\$1100.00</u>
TOTAL	\$6565.00

Don Splinter, seconded by Carol Beals, made a motion to approve the Youth and Ag Building 2011 Public Property requests. Motion carried.

ADRC had no request for 2011.

Total approved IT 2011 request totaled:	\$154,076.03
Total approved Public Property 2011 requests totaled:	<u>\$21,152.43</u>
TOTAL 2011 REQUESTS	\$175,228.46

Adjournment: John Beinborn, seconded by Dwight Nelson, made a motion to adjourn the meeting pursuant to the next meeting on September 22, 2010 at 9:00 a.m. Motion carried. Don Splinter asked to be excused from the meeting.

