

To: Orchard Manor – Farm Committee

Date: July 8, 2010

Subject: Amended agenda for July 14, 2010 meeting (**note special time**).

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, July 14, 2010 at 9:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Tour of Community Services Building and Orchard Manor outbuildings.
 7. Possible rental agreement with Land & Water and Department of Natural Resources.
 8. Farm business.
 - A. Farm Building/Lease Issues.
 - B. Farm vouchers and financial report.
 9. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Administrator's report.
 - Operational topics.
 - Update on smoking policy.
 - Update on facility issues.
 - Update on computer conversion and software.
 - C. Grants.
 - D. Equipment sales update.
 - E. Equipment purchases.
 - F. Roof replacement status for 2011.
 - G. Focus on Energy reports.
 - H. Staffing issues.
 - Future training costs.
 - I. Orchard Manor vouchers and financial report.
 10. Public comment.
 11. Set next meeting date.
 12. Adjournment.