

To: Orchard Manor – Farm Committee

Date: April 7, 2010

Subject: Agenda for April 14, 2010 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, April 14, 2010 at 10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Informational presentation by Randy Chambers.
    - B. Farm Building/Lease Issues.
    - C. Farm vouchers and financial report.
  7. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Administrator's report.
      - Operational topics.
      - Update on facility issues.
      - Update on computer conversion and software.
    - C. Roof – replacement.
    - D. Staffing issues.
      - Future training costs.
    - E. Orchard Manor vouchers and financial report.
  8. Public comment.
  9. Set next meeting date.
  10. Adjournment.