

To: Orchard Manor – Farm Committee

Date: March 8, 2010

Subject: Agenda for March 10, 2010 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, March 10, 2010 at 10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Farm business.
 - A. Farm Building/Lease Issues.
 - B. “Austin Farm” Buildings
 - C. Silage Pad
 - D. Reasons Farm Committee should remain with Orchard Manor Committee
 - E. Farm vouchers and financial report.
 7. Orchard Manor operations.
 - A. Chairperson’s report.
 - B. Administrator’s report.
 - Operational topics.
 - Update on facility issues.
 - Update on computer conversion and software.
 - C. Staffing issues.
 - Future training costs.
 - D. Orchard Manor vouchers and financial report.
 8. Adjourn to closed session per Wisconsin Statute 19.85(1)(c) for annual performance evaluation of administrator.
 9. Public comment.
 10. Set next meeting date.
 11. Adjournment.