

To: Orchard Manor – Farm Committee  
Date: April 2, 2025  
Subject: Agenda for April 9, 2025

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, April 9, 2025 at 9:00 a.m.** In person attendance will be held in the Community Services Building, Lobby Conference Room 1003, at 8820 Highway 35, 61 & 81 SOUTH, Lancaster, WI 53813. A zoom option will also be available.

#### Zoom Option

#### Join Zoom Meeting

<https://us02web.zoom.us/j/82955762091?pwd=XJgbswzdRqEhOhLR3bwURV1gEGRg99.1>

Meeting ID: 829 5576 2091

Passcode: 476699

#### One tap mobile

+13126266799,,82955762091# US (Chicago)

- Agenda:
1. Call to order at 9:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - Farm vouchers and financial report
  7. Motion Picture License- Discussion & Possible Action
  8. FLSA Pay Structure- All Employees to 40 hour weekly- Discussion & Possible Action
  9. Door Control System Project Quotes: SW Electrical Services + SGTS- Action
  10. Orchard Manor Operations
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
      - Update on facility.
    - C. Administrator's report.
      - Update on visitation.
      - Update on staffing.
      - Update on facility issues.
    - D. Orchard Manor vouchers and financial report.
  11. Set next meeting date
  12. Adjournment