

To: Orchard Manor – Farm Committee
Date: February 4, 2025
Subject: Agenda for February 12, 2025

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, February 12, 2025 at 9:00 a.m.** In person attendance will be held in the Community Services Building, Lobby Conference Room 1003, at 8820 Highway 35, 61 & 81 SOUTH, Lancaster, WI 53813. A zoom option will also be available.

Join Zoom Meeting

<https://us02web.zoom.us/j/84780448444?pwd=5iThZl76YVtudebTRcAbyeZRkJO.1>

Meeting ID: 847 8044 8444

Passcode: 123158

Dial by your location

• +1 312 626 6799 US (Chicago)

- Agenda:
1. Call to order at 9:00 a.m.
 2. Establish a quorum
 3. Certification of compliance with the Open Meetings Law
 4. Approval of agenda
 5. Approval of the minutes
 6. Farm business
 7. Farm Rent Contract- Action
 - Farm vouchers and financial report
 8. Capital and Custodial Assets, Finance policy, edit- Action
 9. A/C Condensation Project Bids- Possible Action
 10. Humidification Project Bids Progress- Discussion
 11. Orchard Manor Operations
 - A. Chairperson's report
 - B. Maintenance Supervisor's report
 - Update on facility
 - Administrator's report
 - Update on visitation
 - Update on staffing
 - Update on facility issues
 - C. Orchard Manor vouchers and financial report
 12. Set next meeting date
 13. Adjournment