

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 ♦ 20 S Court Street ♦ Platteville, Wisconsin 53818

Alan Sweeney, Chair ♦ Commission Office Phone 608.330.7099 ♦ Fax 608.342.1220

♦ Website <https://www.swwrpc.org/our-work/wrrtc>

MEMBER COUNTIES: CRAWFORD ♦ DANE ♦ GRANT ♦ GREEN ♦ IOWA ♦ JEFFERSON ♦ ROCK ♦ SAUK ♦ WALWORTH ♦ WAUKESHA

SUBJECT: Friday, April 5, 2024 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Misty Molzof, WRRTC Administrator  
Date Sent: March 27, 2024 (Original) **April 3, 2024 (Amended)**

**Friday, April 5, 2024 @ 10 AM**  
**Hill Farms State Office Building**  
**4822 Madison Yards Way, Madison, WI**  
**Room 149 South**

## ***WRRTC's Schedule of Meetings:***

<b>2024</b>
January 12
February 9
March 8
April 5
May 10
June 7
July 5
August 9
September 6
October 4
November 8
December 6

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-330-7099.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

***Thank you for your interest and assistance.***

**WRRTC MEETING NOTICE & AGENDA**

# Wisconsin River Rail Transit Commission

Meeting – Friday, April 5, 2024 @ 10 AM

## AMENDED AGENDA

- 10 minutes estimated | Action Items*
1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
  2. Roll Call. **Establishment of Quorum** – Misty Molzof, Admin.
  3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
  4. Action Item. **Approval of Agenda** – Prepared by Admin.
  5. Action Item. **Approval of draft March 8, 2024 Meeting Minutes** – Prepared by Admin
  6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
  7. Updates. **Announcements by Commissioners** – No Discussion Permitted

### REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update and Action Items*

#### 8. **WRRTC Financial Report** – Huttenburg, Treasurer

- Treasurer's Report
  - 12/31/2023 Year End Financial Statements
  - 02/28/2024 Year to Date Financial Statements
- Payment of Operational Bills, if any
- Payment of Capital Expenditures, if any
- Standard Operating Procedure update

*10 minutes estimated | Update*

#### 9. **Wisconsin & Southern Railroad's Report on Operations** – WSOR

- Update on Capital and Maintenance Projects
- Update on OCR Active Docket 9170
- Update on Signal Projects / Processes

*10 minutes estimated | Update*

#### 10. **WisDOT Report** – WisDOT

- Bridges - Merrimac, Janesville, and Baraboo
- Program/Funding Updates

*10 minutes estimated | Update/Consideration/Action*

#### 11. **Committee Updates/ Recommendations** – Commissioners, MSA, Dane County

- **Trail Committee**
  - Discussion and possible action on rescinding motion to enter into agreement with Dane County regarding public bid letting through Dane County and MSA on purchase and removal of railroad infrastructure from the abandoned area in Dane County.
  - Discussion and possible action on Commission letting bids for the purchase and removal of the railroad infrastructure from the abandoned area in Dane County by way of committee members and legal counsel compiling proper bid package.

*10 minutes estimated | Update*

#### 12. **Attorney Updates /Report** – Attorney

- Attorney retirement, pending projects, and transition.

# Wisconsin River Rail Transit Commission

Meeting – Friday, April 5, 2024 @ 10 AM

AGENDA, Cont. Pg 2 of 2

*10 minutes estimated | Consideration/Action*

**13. Permits / Applications for approval, if any.**

- Temporary Authorization Permit (TAP), Village of Oregon, Dane County, WI, South Perry Parkway Crossing.
- Utility Permit: DVBC Inc DBA Terrazon Group, Town of Solon Mills, McHenry Co., IL, RR Milepost 0055.29.

*10 minutes estimated | Consideration/Action*

**14. Discuss and Possible Action on Undocumented Private Rail Crossings – WSOR or Attorney**

- Approve Crossing Permit Application.
- Approve Private Crossing License Template
- Approve undocumented Private Crossing Standard Letter.

*10 minutes estimated | Consideration/Action*

**15. Financial Standard Operating Procedure and request to Change Audit Requirement – Treasurer / Admin.**

*1 minute estimated | Action*

**16. Adjournment**