

To: Orchard Manor – Farm Committee  
Date: December 28, 2023  
Subject: Agenda for January 3, 2024 meeting

The Orchard Manor – Farm Committee will hold a special meeting on **Wednesday, January 3, 2024 at 9:00 a.m.** In person attendance will be held in the Community Services Building, Lobby Conference Room 1003, at 8820 Highway 35, 61 & 81 SOUTH, Lancaster, WI 53813. A zoom option will also be available.

Join Zoom Meeting

<https://us02web.zoom.us/j/82641409714?pwd=RVg2QjNMY0tieTJBUKY2cTJucTYvUT09>

Meeting ID: 826 4140 9714  
Passcode: 894249

Dial by your location

- +1 309 205 3325 US
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- Agenda:
1. Call to order at 9:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Farm vouchers and financial report.
  7. Discussion Unit ventilators- Action
  8. Discussion Building Humidity- Action
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
      - Update on facility.
    - C. Administrator's report.
      - Update on visitation.
      - Update on staffing.
      - Update on facility issues.
    - D. Orchard Manor vouchers and financial report.
  9. Set next meeting date.
  10. Adjournment.