

To: Orchard Manor – Farm Committee  
Date: November 2, 2023  
Subject: Agenda for November 8, 2023 meeting

The Orchard Manor – Farm Committee will hold a special meeting on **Wednesday, November 8, 2023 at 9:00 a.m.** In person attendance will be held in the Community Services Building, Lobby Conference Room 1003, at 8820 Highway 35, 61 & 81 SOUTH, Lancaster, WI 53813. A zoom option will also be available.

Join Zoom Meeting

<https://us02web.zoom.us/j/85673445038?pwd=ZUtCVE9zYzMxNIBERWpSN2s5Zms5QT09>

Dial by your location

• +1 312 626 6799 US (Chicago)

Meeting ID: 856 7344 5038

Passcode: 326656

- Agenda:
1. Call to order at 9:00 a.m.
  2. Establish a quorum
  3. Certification of compliance with the Open Meetings Law
  4. Approval of agenda
  5. Approval of the minutes
  6. Farm business
    - A. Farm vouchers and financial report
  7. Ray & Kay Eckstein Charitable Trust Grant Application-Action
  8. Nursing Weekend Shift differential extension to June 30, 2024- Action
  9. Revised Mission Statement for Orchard Manor- Action
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report
      - Update on facility
    - C. Administrator's report
      - Update on visitation
      - Update on staffing
      - Update on facility issues
    - D. Orchard Manor vouchers and financial report
  10. Set next meeting date
  11. Adjournment