

County of Grant
111 South Jefferson St.
Lancaster, WI 53813

May 4, 2022
EXECUTIVE COMMITTEE AGENDA

The Executive Committee of the Grant County Board of Supervisors will meet on Tuesday, May 10, 2022 at 9:00 a.m. in Room #264 - County Board Room in the Administration Building. In addition, the meeting will be available virtually via Zoom.

Join Zoom Meeting
<https://us02web.zoom.us/j/85111500839?pwd=LysxNDElYm14anFGTzZXQTFRUmEzdz09>
Meeting ID: 851 1150 0839
Passcode: 929082

Consideration will be given and/or action taken on any or all of the following items:

1. Call to order
2. Certification of compliance with open meeting law
3. Roll Call
 - a. Committee
 - b. Others in attendance
4. Election of Officers
5. Approval of agenda
6. Approval of minutes: April 12, 2022
7. Register in probate request for out of budget spending for Sharp MX-BW476W copier machine and stand. Fiscal impact: \$2,342
8. County Clerk request for out of budget spending for additional funds to purchase Sharp MX-6071 copier machine. Fiscal impact: \$609
9. Finance
 - a) Treasurer's Report
 - b) Review Vouchers
 - c) Revenue/Expense Report
 - d) Finance request to fill vacant Accounting Assistant Position
 - e) Finance Director request to carry over up to 19 hours of vacation
 - f) Finance Directors Report
10. Technology
 - a) Information Technology Director's Report

11. Employee Relations

- a) Staffing Update
- b) Non-represented employee additional 1% July 3, 2022 wage increase. Fiscal Impact: \$111,000
- c) Clerk of Court request to eliminate 2 full time vacant Administrative Assistant positions and create a full time Deputy Clerk of Court position. Fiscal Impact: Savings of : \$37,000
- d) ADRC request to increase Office Assistant from non-benefit 24 hours per week to benefit eligible 40 hours per week.
- e) Orchard Manor request to create a weekend differential of \$2.00 per hour for Nursing and \$1.00 per hour for Activities, Dietary, and Housekeeping departments effective 5/12/22.
- f) Fleet Safety Policy revision
- g) Travel and Reimbursement Policy revision
- h) Separation of Employment Policy revision
- i) Department Head Performance Evaluation Process
- j) Personnel Directors Report

12. Closed session per state statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations.

13. Return to Open Session

14. Discussion and possible action from closed session items

15. Adjournment