

To: Orchard Manor – Farm Committee  
Date: November 4, 2020  
Subject: Agenda for November 11, 2020 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, November 11, 2020 at 9:00 a.m.** in the South room of the Youth & Ag Building at 916 East Elm Street, Lancaster, WI.

Join Zoom Meeting

<https://us02web.zoom.us/j/84137448893>

Meeting ID: 841 3744 8893

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The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Farm vouchers and financial report.
  7. Old Community Services Building and sewer plant update.
  8. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
      - Update on facility.
    - C. Certified Medical Technician position.
    - D. Administrator's report.
      - COVID-19 funding expenditures.
      - Update on staffing.
      - Update on facility issues.
      - Future training costs.
    - E. Orchard Manor vouchers and financial report.
    - F. Closed session per state statute 19.85 (1) (c) in considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically as it relates to the performance evaluation of the Administrator.
    - G. Return to open session.
  9. Set next meeting date.
  10. Adjournment.