

To: Orchard Manor – Farm Committee  
Date: October 7, 2020  
Subject: Agenda for October 14, 2020 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, October 14, 2020 at 9:00 a.m.** in the South room of the Youth & Ag Building at 916 East Elm Street, Lancaster, WI.

Join Zoom Meeting

<https://us02web.zoom.us/j/87381865967>

Meeting ID:

873 8186 5967

One tap mobile

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+1 346 248 7799 US (Houston)

The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Farm vouchers and financial report.
  7. Closed session per state statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  8. Return to open session.
  9. Old Community Services Building and sewer plant update.
  10. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.

- Update on facility.
  - C. Maintenance department discussion.
    - New tractor purchase.
  - D. Certified Medical Technician position.
  - E. Administrator's report.
    - October 1 proclamation for CNA wages.
    - COVID-19 funding expenditures.
    - Update on staffing.
    - Update on facility issues.
    - Future training costs.
  - F. Orchard Manor vouchers and financial report.
11. Set next meeting date.
  12. Adjournment.