

To: Orchard Manor – Farm Committee
Date: June 4, 2020
Subject: Agenda for June 10, 2020 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, June 10, 2020 at 9:00 a.m** in the South room of the Youth & Ag Building at 916 East Elm Street, Lancaster, WI.

Join Zoom Meeting

<https://us02web.zoom.us/j/82195091114>

Meeting ID: 821 9509 1114

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Election of committee officers.
 5. Approval of agenda.
 6. Approval of the minutes.
 7. Farm business.
 - A. Update on farm fencing expenditures.
 - B. Farm vouchers and financial report.
 8. Old Community Services Building update.
 9. Sewer plant update.
 - A. Sewer plant demolition.
 10. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on facility.
 - C. Proposed wage increase for maintenance techs and maintenance worker to match the wages of the other County maintenance department employees.
 - D. Equipment purchases/sales/repairs.
 - E. Administrator's report.
 - Update on staffing.
 - Update on facility issues.
 - Request for credit cards with \$2,000 credit limit for Office Manager and Accounts Payable Clerk.
 - Future training costs.
 - F. Orchard Manor vouchers and financial report.
 11. Set next meeting date.
 12. Adjournment.