

To: Orchard Manor – Farm Committee
Date: January 3, 2020
Subject: Amended Agenda for January 8, 2020 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, January 8, 2020 at 9:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Farm business.
 - A. Closed session per statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, Farm Rental contract addendum/extension.
 - B. Return to Open Session
 - C. Action, if any, on Farm Rental Contract addendum/extension.
 - D. ITC Voluntary Survey Permission discussion and possible action.
 - E. Farm vouchers and financial report.
 7. Old Community Services Building update.
 8. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on facility.
 - C. Equipment purchases/sales/repairs.
 - D. Administrator's report.
 - Request to apply for the West Bend Safe Resident Assistance grant.
 - Request to approve classification recommendation for Therapy Department Manager.
 - Request for replacement of Office Manager.
 - Update on facility issues.
 - Future training costs.
 - E. Orchard Manor vouchers and financial report.
 9. Public comment.
 10. Set next meeting date.
 11. Adjournment.