

To: Orchard Manor – Farm Committee

Date: July 3, 2019

Subject: Amended agenda for July 10, 2019 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, July 10, 2019 at 9:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Farm vouchers and financial report.
  7. Annual compliance maintenance resolution.
  8. Update on sewer project with the City of Lancaster.
  9. Construction and old Community Services Building update.
  10. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
      - Update on facility.
    - C. Equipment purchases/sales/repairs.
      - 2019 equipment purchases updates.
    - D. Administrator's report.
      - Department head speaker.
      - Request for administrator to carry over 24 hr. of vacation.
      - Discussion regarding licensed beds at the facility.
      - Update on facility issues.
      - Future training costs.
    - E. Orchard Manor vouchers and financial report.
    - F. Closed session per state statute 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
    - G. Return to open session.
  11. Public comment.
  12. Set next meeting date.
  13. Adjournment.