

To: Orchard Manor – Farm Committee

Date: May 1, 2019

Subject: Agenda for May 8, 2019 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, May 8, 2019 at 8:30 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 8:30 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Farm vouchers and financial report.
  7. Update on sewer project with the City of Lancaster.
  8. New County facility construction update.
  9. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
      - Update on facility.
    - C. Equipment purchases/sales/repairs.
      - 2019 equipment purchases updates.
    - D. Administrator's report.
      - Update on facility issues.
      - Request to refill Dietary Aide position.
      - Request to rehire Activity Aide at former wage.
      - Staffing updates.
      - Future training costs.
    - E. Orchard Manor vouchers and financial report.
  10. Public comment.
  11. Set next meeting date.
  12. Adjournment.