

To: Orchard Manor – Farm Committee

Date: January 7, 2019

Subject: **AMENDED** Agenda for January 9, 2019 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, January 9, 2019 at 9:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 9:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Farm business.
 - A. Farm vouchers and financial report.
 7. New County facility construction update.
 8. Update on sewer project with the City of Lancaster.
 9. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on facility.
 - C. Equipment purchases/sales/repairs.
 - Nurse call system update.
 - 2019 equipment purchases updates.
 - D. Administrator's report.
 - Update on facility issues.
 - *Discussion/action on Activity Director starting salary.*
 - *Discussion/action on Music Therapist or Activity assistant position.*
 - LEAN efficiencies update.
 - Future training costs.
 - E. Orchard Manor vouchers and financial report.
 - F. Return to open session.
 10. Public comment.
 11. Set next meeting date.
 12. Adjournment.