

To: Orchard Manor – Farm Committee

Date: September 4, 2018

Subject: Agenda for September 5, 2018 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, September 5, 2018 at 11:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 11:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Farm business.
 - A. Farm vouchers and financial report.
 - B. Farm appropriation budget.
 7. New County facility construction update.
 8. Update on sewer project with the City of Lancaster.
 9. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on facility.
 - C. Equipment purchases/sales/repairs.
 - Nurse call system update.
 - D. 2019 Rate changes
 - Increase regular room rates January 1, 2019.
 - Create a Medicare rehabilitation room rate.
 - E. Administrator's report.
 - Update on facility issues.
 - Staffing update.
 - Permission to reclass/fill Medical Records Coordinator and Activities Manager positions.
 - Security cameras update.
 - LEAN efficiencies update.
 - Future training costs.
 - F. Orchard Manor vouchers and financial report.
 - G. Orchard Manor appropriation budget.
 10. Public comment.
 11. Set next meeting date.
 12. Adjournment.