

To: Orchard Manor – Farm Committee

Date: March 9, 2018

Subject: Agenda for March 14, 2018 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, March 14, 2018 at 10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Farm business.
 - A. Farm vouchers and financial report.
 7. New County facility construction update.
 8. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on facility.
 - C. Equipment purchases/sales/repairs.
 - D. Administrator's report.
 - Introduction of new D.O.N.
 - Update on facility issues.
 - Staffing update.
 - Grant updates.
 - LEAN efficiencies update.
 - Future training costs.
 - E. Orchard Manor vouchers and financial report.
 - F. Closed session per state statute 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards the sale or development of property pertaining to the extension of Sewer from the City of Lancaster to County Facilities near Orchard Manor.
 - G. Reconvene to open session.
 9. Public comment.
 10. Set next meeting date.
 11. Adjournment.