

To: Orchard Manor – Farm Committee

Date: August 3, 2017

Subject: Agenda for August 9, 2017 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, August 9, 2017 at 10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Election of committee Vice Chairman.
 7. Farm business.
 - A. Farm vouchers and financial report.
 8. Update on city sewer extension to Orchard Manor property.
 9. New County facility construction update.
 10. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on facility.
 - C. Equipment purchases/sales/repairs.
 - D. Discussion/possible action on facility licensed bed count.
 - E. Discussion/possible action on PM shift staffing incentives.
 - F. Administrator's report.
 - Update on facility issues.
 - Staffing update.
 - LEAN efficiencies update.
 - Future training costs.
 - G. Orchard Manor vouchers and financial report.
 11. Public comment.
 12. Set next meeting date.
 13. Adjournment.