

To: Orchard Manor – Farm Committee

Date: May 4, 2017

Subject: Agenda for May 10, 2017 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, May 10, 2017 at 10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Farm business.
    - A. Farm vouchers and financial report.
  7. Update on city sewer extension to Orchard Manor property.
  8. Update on participation in Johnson Controls proposed lighting research program.
  9. Community Services Building update.
  10. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
      - Update on facility.
    - C. Equipment purchases/sales/repairs.
    - D. Administrator's report.
      - Update on facility issues.
      - Staffing update.
      - LEAN efficiencies update.
      - Future training costs.
    - E. Orchard Manor vouchers and financial report.
  11. Public comment.
  12. Set next meeting date.
  13. Adjournment.