

To: Orchard Manor – Farm Committee

Date: September 9, 2014

Subject: **AMENDED:** Agenda for September 10, 2014 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, September 10, 2014** at **10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
  2. Establish a quorum.
  3. Certification of compliance with the Open Meetings Law.
  4. Approval of agenda.
  5. Approval of the minutes.
  6. Report from Craig Hollingsworth.
    - A. Bid opening results for logging for forest management.
  7. Farm business.
    - A. Farm vouchers and financial report.
    - B. Farm appropriation budget.
  8. Dementia Care Unit
  9. Resident Smoking Policy
  10. Orchard Manor operations.
    - A. Chairperson's report.
    - B. Maintenance Supervisor's report.
    - C. Administrator's report.
      - Update on facility issues.
      - Discussion on responsibility for Community Services Building.
    - D. Equipment purchases/sales/repairs.
      - Diesel Bus
    - E. Staffing issues.
      - Reduction of hours
      - Discussion of CNA and Activity Aide wage schedule
      - CNA recruitment
      - Future training costs.
      - Update on staffing changes.
    - F. Orchard Manor appropriation budget.
    - G. Orchard Manor vouchers and financial report.
  11. Public comment.
  12. Set next meeting date.
  13. Adjournment.