

To: Orchard Manor – Farm Committee

Date: April 1, 2014

Subject: Agenda for April 9, 2014 meeting.

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, April 9, 2014 at 10:00 a.m.** in the Boardroom at Orchard Manor. The committee will give consideration to and/or take action on the following items:

- Agenda:
1. Call to order at 10:00 a.m.
 2. Establish a quorum.
 3. Certification of compliance with the Open Meetings Law.
 4. Approval of agenda.
 5. Approval of the minutes.
 6. Farm business.
 - A. Farm vouchers and financial report.
 7. Orchard Manor operations.
 - A. Chairperson's report.
 - B. Maintenance Supervisor's report.
 - Update on Community Services Building.
 - Update on facility.
 - C. Administrator's report.
 - Update on facility issues.
 - D. Approval of policies.
 - Title VI Plan for transportation.
 - Adult Day Care Services and fees.
 - E. Equipment purchases/sales/repairs.
 - F. Staffing issues.
 - CNA recruitment update.
 - Future training costs.
 - Update on staffing changes.
 - G. Orchard Manor vouchers and financial report.
 8. Closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically as it relates to review of Administrator employment applications.
 9. Return to open session.
 10. Discussion on interim administrator.
 11. Public comment.
 12. Set next meeting date.
 13. Adjournment.