

OFFICE OF
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COUNTY BOARD CHAIR



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May 31, 2012

ADMINISTRATIVE COMMITTEE AGENDA

The Administrative Committee of the Grant County Board of Supervisors will meet on Tuesday, **June 12, 2012, at 1:00 p.m.** in room 266 in the Administration Building, Lancaster, Wisconsin.

Consideration will be given and/or action taken on any or all of the following items:

- Call to order
- Certification of compliance with open meeting law
- Approval of Agenda
- Approval of Minutes
- Duties and Responsibilities of an Administrative Coordinator
- Types of County Organizational Structure
- Duties of Department Heads
- Duties of County Board Supervisors
- Discussion of issues surrounding conduct of particular persons in county board meetings, departmental meetings and committee meetings
 - The Committee may consider a motion to convene in closed session under this agenda item pursuant to Wis. Stat. § 19.85(1)(f) for purposes of considering social or personal histories, disciplinary data of specific persons and/or preliminary investigation of personnel problems which, if discussed in public, would be likely to have a substantial adverse impact upon the reputation of any person referred to in such histories or data, or involved in such problems.
- Return to open session and take action, if any, on matters discussed in closed session
- Adjournment

Please note: A quorum of the county board may be in attendance. However, no action will be taken by the county board as a whole.