

## **VETERAN SERVICE COMMISSION & COMMITTEE**

### **Annual Meeting**

**Wednesday, January 19, 2011 at 4:00 pm**

**First Floor Conference Room**

**Grant County Administration**

**Lancaster, WI**

### **AGENDA**

#### **I. CALL TO ORDER: 4:00 P.M.**

- A. Meeting Notice
- B. Adoption of Agenda
- C. Minutes of Previous Meeting:     January 18, 2010 Annual meeting  
   September 8, 2010 Budget Meeting

#### **II. OPPORTUNITY FOR PUBLIC INPUT**

This portion of the agenda is designed to provide members of the board and of the audience with an opportunity to comment about topics not included on the formal agenda. A maximum of fifteen minutes will be allocated and individual comments will be limited to three minutes each.

#### **III. ACTION ITEMS**

- A. Annual Report Review for 2010
- B. Personnel
  - 1) VA Accreditation course/training
  - 2) Department head performance evaluation –Preparation
  - 3) Office coverage during CVSO's absents (Training)
  - 4) Office administrative assistance.
- C. WDVA 2011 Grant Application
- D. Office Technology update/requirements
- E. Other Business relating to the Commission and Committee

#### **IV. INFORMATION ITEMS**

- A. Changes at VA Regional Office**
- B. Changes at WI Dept of Veterans Affairs**
- C. Election of Commission Officers**
- D. NEIMER Claims VS New Claims**

#### **V. MISCELLANEOUS**

- ✓ February 21, 2011     Southwest Area CVSO Training
- ✓ April 13, 2011        WDVA Stakeholders Conference
- ✓ May 2 - 5, 2011       Spring VSO Conference
- ✓ June 4 - 11, 2011     NACVSO Conference 2011

#### **VI. ADJOURN**

Notice is further given that the final agenda of the meeting notice above will be posted on the bulletin board of the Grant County Administration Building at 111 South Jackson Street 24 hours prior to the meeting or in the event of an emergency not later than 2 hours prior to the meeting.