



Home Health Nurse

Grant County Health Department is recruiting a full time Home Health Nurse. This position is a professional nurse who provides skilled nursing care to the patients in their homes. The position provides nursing services, treatments, and preventative procedures, symptomatic observation of patients in accordance with the nursing care plan, and implements rehabilitative procedures as appropriate for the patients care and safety.

Minimum Qualifications

1. Licensed as a professional registered nurse in Wisconsin
2. One year of recent hospital, home nursing, or other relevant experience
3. One year experience with electronic medical records (EMRs) preferred
4. Able to pass a pre-employment health screening
5. Able to pass a Care Giver Background Check
6. Must not be listed as excluded on the federal government excluded parties listing
7. Must have a car for use during working hours
8. Must have a current Wisconsin driver's license

How to Apply: A [Grant County application for employment](http://www.co.grant.wi.gov) and job description may be obtained at www.co.grant.wi.gov or by contacting the Grant County Human Resources Department (608)723-2540. **Letter of interest, resume, and Grant County Application are required.** Applications will be accepted at the following address until position is filled.

Grant County Human Resources
111 S. Jefferson St. - PO Box 529
Lancaster WI 53813

*This is an **Affirmative Action/Equal Employment Opportunity employer (AA/EEO)**. All qualified applicants are encouraged to apply including minorities, veterans, women, and persons with work related limitations.*

GRANT COUNTY JOB DESCRIPTION

TITLE: Health Nurse, ADN (Home)

DEPARTMENT/ AGENCY: Health Department

IMMEDIATE SUPERVISOR: Assistant Director

PAY GRADE: K

FLSA: Exempt - Professional

NATURE OF WORK

This position is a professional nurse who provides skilled nursing care to the patients in their homes. The position provides nursing services, treatments and preventative procedures, and symptomatic observation of patients in accordance with the nursing care plan. The position implements rehabilitative procedures as appropriate for the patients care and safety.

MINIMUM QUALIFICATIONS

Education:

- Associate's Degree in Nursing (ADN)

Experience:

1. One year of recent hospital, home nursing, or other relevant experience
2. One year experience with electronic medical records (EMRs) preferred

Note:

1. Must be licensed as an RN to practice professional nursing in State of Wisconsin
2. Must be able to pass a pre-employment health screening
3. Must be able to pass a Care Giver Background Check
4. Must not be listed as excluded on the federal government excluded parties listing
5. Must have a car for use during working hours and have a current Wisconsin driver's license.

Knowledge, Skills and Abilities:

This position is expected to develop, maintain and utilize relevant competencies in the following areas: Analytic Assessment Skills; Policy Development/Program Planning Skills; Communication Skills; Cultural Competency Skills; Community Dimensions of Practice Skills; Basic Public Health Sciences Skills; Financial Planning and Management Skills; Systems Thinking Skills. Additionally, the position is required to have the following:

1. Must have solid nursing assessment skills
2. Must have the ability to perform complex nursing tasks
3. Must have good written and verbal communication skills
4. Must have good teaching skills

ESSENTIAL FUNCTIONS

1. Make initial assessment visit to patient to determine needs and initiate care plan
2. Re-evaluate the needs of patient at least every 60 days and documents on care plan
3. Observe signs and symptoms and promptly inform the physician of reactions to treatments, drugs, and other changes in the patient's physical or emotional condition
4. Provide those services requiring substantial specialized care
5. Teach, supervise, and counsel the patient, family, and other staff members regarding the nursing care needs and other related problems of the patients at home
6. Coordinate services with other members of the care team and other agencies, including initiating preventive and rehabilitative procedures when appropriate
7. Keep records, renew medical order sheets, and make reports as instructed by the Director

8. Maintain close contact with the Assistant Director for the purpose of reporting on assigned cases, confirmation of medical order, and re-evaluation of services needed by each patient
9. Attend such educational and training programs as required by Director
10. Carry-out duties in compliance with all Federal, State, and local regulations including but not limited to applicable sections of Wisconsin Statutes Chapters 441, 250-255 Administrative Rules DHS 131, DHS133, DHS140, DHS145, DHS160 and Grant County Ordinance 26 and 49
11. Cover on call responsibilities as assigned
12. Other duties as assigned

SUPERVISION RECEIVED

Home nurses are under the supervision of the Assistant Director and abide by all established policies including but not limited to those stated in the Home Nursing manual

SUPERVISION EXERCISED

Supervises Certified Nursing Assistants CNAs

ENVIRONMENTAL FACTORS

This position works in office, clinic, and client home settings; services may also be provided in the jail; exposures to sharps, biological hazards and communicable diseases are frequent and require the use of personal protective equipment

CLOSING STATEMENT

This description has been prepared to assist in evaluating duties, responsibilities and skills of this position. It is not intended as a complete list of specific responsibilities and duties, nor is it intended to limit duties to those listed. It is understood that the supervisor has the right to assign, direct, and modify duties and responsibilities.

Revised 06/01/2024

.....
I have read and understand this job description. I agree to accept the responsibilities and duties as outlined.

Employee

____/____/____

GRANT COUNTY JOB DESCRIPTION

TITLE: Health Nurse, BSN (Home)

DEPARTMENT/ AGENCY: Health Department

IMMEDIATE SUPERVISOR: Assistant Director

PAY GRADE: L

FLSA: Exempt – Professional

NATURE OF WORK

This position is a professional nurse who provides skilled nursing care to the patients in their homes. The position provides nursing services, treatments, and preventative procedures, symptomatic observation of patients in accordance with the nursing care plan, and implements rehabilitative procedures as appropriate for the patients care and safety.

MINIMUM QUALIFICATIONS

Education:

- Bachelor's degree in nursing (BSN) or higher

Experience:

9. One year of recent hospital, home nursing, or other relevant experience
10. One year experience with electronic medical records (EMRs) preferred

Note:

1. Licensed as a professional registered nurse in Wisconsin
2. Able to meet the requirements as specified in Wisconsin Administrative Rule DHS 139.08 (Public Health RN requirements)
3. Able to pass a pre-employment health screening
4. Able to pass a Care Giver Background Check
5. Must not be listed as excluded on the federal government excluded parties listing
6. Must have a car for use during working hours
7. Must have a current Wisconsin driver's license

Knowledge, Skills and Abilities:

1. Solid nursing assessment skills
2. Ability to perform complex nursing tasks
3. Good written and verbal communication skills
4. Good teaching skills

ESSENTIAL FUNCTIONS

This position is expected to develop, maintain and utilize relevant competencies in the following areas: Analytic Assessment Skills; Policy Development/Program Planning Skills; Communication Skills; Cultural Competency Skills ; Community Dimensions of Practice Skills; Basic Public Health Sciences Skills; Financial Planning and Management Skills ; Systems Thinking Skills. Additionally, the position is required to have the following:

1. Make initial assessment visit to patient to determine needs and initiate care plan
2. Re-evaluate the needs of patient at least every 60 days and document on care plan
3. Observe signs and symptoms and promptly inform the physician of reactions to treatments, drugs, and other changes in the patient's physical or emotional condition
4. Provide those services requiring substantial specialized care
5. Teach, supervise, and counsel the patient, family, and other staff members regarding the nursing care needs and other related problems of the patients at home

6. Coordinate services with other members of the care team and other agencies, including initiating preventive and rehabilitative procedures when appropriate
7. Keep records, renew medical order sheets, and make reports as instructed by the Director
8. Maintain close contact with the Assistant Director for the purpose of reporting on assigned cases, confirmation of medical order, and re-evaluation of services needed by each patient
9. Attend such educational and training programs as required by Director
10. Carry-out duties in compliance with all Federal, State, and local regulations including but not limited to applicable sections of Wisconsin Statutes Chapters 441, 250-255 Administrative Rules DHS 131, DHS133, DHS 139, DHS140, DHS145, DHS160 and Grant County Ordinance 26 and 49
11. Cover on call responsibilities as assigned
12. Other duties as assigned

SUPERVISION RECEIVED

Home nurses are under the supervision of the Assistant Director and abide by all established policies including but not limited to those stated in the Home Nursing manual

SUPERVISION EXERCISED

Supervises Certified Nursing Assistants (CNAs)

ENVIRONMENTAL FACTORS

This position works in office, clinic, and client home settings; services may also be provided in the jail; exposures to sharps, biological hazards and communicable diseases are frequent and require the use of personal protective equipment

CLOSING STATEMENT

This description has been prepared to assist in evaluating duties, responsibilities and skills of this position. It is not intended as a complete list of specific responsibilities and duties, nor is it intended to limit duties to those listed. It is understood that the supervisor has the right to assign, direct, and modify duties and responsibilities.

Revised 06/01/2024

.....

I have read and understand this job description. I agree to accept the responsibilities and duties as outlined.

_____/_____/_____
Employee