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# Request for Proposal Sale of Real Property Grant County, Wisconsin



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## Overview

The purpose of this document is to provide interested parties with information to enable them to prepare and submit a proposal for the sale of the following County-owned Real Property:

246-01300-0000 known as the former Jail Addition at 1000 N Adams St, Lancaster, WI  
246-01301-0000 known as the former Law Enforcement Center at 1000 N Adams St, Lancaster, WI  
246-01302-0000 a parking lot on the corner of City Limits Rd and Adams St, Lancaster, WI

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## Timeline

RFP Issue Date	RFP Deadline Date	RFP Deadline Time
August 17, 2021	September 28, 2021	4:00 P.M. Central Time  (*Late proposals will be rejected)
Method for Submission of RFP		
Email: <a href="mailto:rkeeney@co.grant.wi.gov">rkeeney@co.grant.wi.gov</a>		
In-Hand: Grant County Board Chair (Administration Building 2 <sup>nd</sup> Floor)		
Mail: Grant County Board Chair, Attn: Robert Keeney, PO Box 529, Lancaster, WI 53813		
Sale Date		
October 5, 2021 – pending approval by the appropriate county committees and full county board		

## Introduction

The County intends to sell the property which is made up of 3 parcels. The landscape of the property is gently rolling with areas that have asphalt pavement and buildings. These parcels contain parking lots and the former Law Enforcement Center with Jail. The Law Enforcement center constructed in 1957 and expanded in 1980 is block building designed for operations, communications center, and secure inmate housing. Multiple access points exist on Adams St and City Limits Rd.

This property is zoned C-1 General Business. The Respondent shall be responsible for determining whether his or her intended use of the property complies with the County and/or City ordinances and regulations and seeking any zoning relief, if applicable.

The County may need limited time to remove personal property not to be included with this sale. The County is willing to show the property to interested parties so as to determine the fixtures and contents that will be included in the sale.

Respondents may bid on any parcel or any combination of parcels. Respondents shall make clear what parcel(s) the bid is for and what amount is being bid for each parcel(s) or as a whole.

The County reserves the right to sell the property as consolidated or as individual parcels. Please specify in your proposal what parcel(s) you are submitting a bid for accompanied by your intent of use.

**Conditions Governing the Sale of the Property**

<b>Offer</b>	<ul style="list-style-type: none"><li>- All Respondents must submit their proposal indicating the amount offered for the property as either consolidated or by individual parcel(s).</li><li>- All valid responses shall remain open for 60 days from the opening date of the RFP and the County reserves the right to formally accept or reject any offer at that time.</li><li>- All Respondents should be advised that Grant County intends to sell the Property "as is" "where is" and therefore the County makes no representation about the condition of the Property or the Property site. Further, both the County and any potential successful bidder agree to waive the Real Estate Condition Report requirement as outlined in Wisconsin Statute 709.02.</li></ul>
<b>Purchase Price</b>	The purchase price must be paid by cash, money order or cashier's check at the time of closing.
<b>Title Costs</b>	The County shall be responsible for paying all transfer fee costs. A Quit Claim Deed will be given to the successful bidder unless stated otherwise in your proposal. If a Warranty Deed is requested in the successful proposal, costs and conditions will be discussed prior to the time of closing between parties.
<b>Earnest Money Deposit</b>	Within 5 business days after the County's acceptance of the offer(s), the successful respondent(s) shall be required to sign an Offer to Purchase and to deposit 10% of the accepted offer amount, as earnest money. The money shall be non-refundable.
<b>Submission of Proposal</b>	To be considered, proposals must be submitted to the County no later than 4:00 p.m. on September 28, 2021. Please refer back to the Timeline instructions on page 2.

<b>Provision of Contact Information</b>	Those interested in submitting a proposal are encouraged to provide contact information to the Personnel Office at <a href="mailto:rkeeney@co.grant.wi.gov">rkeeney@co.grant.wi.gov</a> . This will allow for proper notification in the event that there are any changes to this RFP. Those who do not submit contact information will be solely responsible for verifying any changes.
<b>Questions</b>	All questions or requests for clarification should be submitted to <a href="mailto:rkeeney@co.grant.wi.gov">rkeeney@co.grant.wi.gov</a> by August 31, 2021. The County shall not be responsible for the delay of any in the transmission of any request for clarification or other communication.
<b>Schedule</b>	<ul style="list-style-type: none"><li>- August 17, 2021 Request for Proposals Open</li><li>- August 31, 2021 Questions Due</li><li>- September 28, 2021 Proposals Due</li></ul>

#### Documents

Please provide the following list of information with proposal

<b>Cover Letter</b>	The respondent must submit a cover letter committing them to purchasing the property on the terms and conditions set forth in this RFP. It must also include information regarding the respondent's intended use of the property.
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#### Award

Grant County will award the proposal(s) that is determined to be in the best interest of the County and/or City of Lancaster; and to support the highest and best use of the property. The sale of the property is subject to the approval of the appropriate committee(s) and full County Board.

Grant County reserves the right to accept or reject any or all proposals and waive irregularities or technicalities in any proposal when in the best interest of the County.

#### Respond

Proposals will be accepted until 4:00 p.m. CT September 28, 2021. Since this is a proposal, there will be no formal opening.

The County reserves the right to contact some or all of the respondents to clarify aspects of their offers.

### **Interviews**

**The County may, at our sole discretion, invite potential buyers and financial institution(s) for an onsite interview after review of their proposal. If they are deemed necessary, those dates will be chosen and the proper notification will be sent to the qualifying respondent(s).**

### **No Liability for Costs**

**The County is not responsible for costs or damages incurred by interested parties in connection with the RFP process.**